

**The Village Co-Op Market of Williamsville**  
**Board Meeting**  
**MINUTES**

**Where:** Village Hall

**When:** Wednesday, October 2, 2019

Work Session 5:30pm | Board Meeting 6:30pm

ATTENDEES: Jim Walfrand, MaryEllen Haefner, Ariana Martinez, Julie Yates

A. Reading of Mission Statement

- a. Read by: Ariana

B. Approval of minutes from September 4 meeting

- a. Motion to approve: Ariana
- b. 2<sup>nd</sup>: Julie
- c. All in favor: 3 yes

C. New business:

- n/a

D. Updates:

- Membership – Emily
  - 386 members to date
- Finance – Emily
  - \$24,769.49 in checking account
  - \$25K in CD
- Site Selection/Proforma – Jim
  - Still on hold; Proforma costs \$1500; once we reach 600 members, that is when we would do a business plan and proforma started and/or completed
- Marketing Committee – Ariana
  - Oct 19 event featuring Tim Kaufman
  - Volunteers needed to man the tables
  - Call for attendance at event, and bring a non-member (s)
  - Also volunteers to man the tent at Farmer's Market on the day of the event
- Election Committee update – Cheryl/MaryEllen
  - Committee reviewed all nomination packages and conducted meet-and-greets; recommendations for all 4 candidates were approved by Board
  - Pushout of info on website coming with candidate photos and bios
  - Oct 23 and Nov 10; with Nov 6-20 for voting; then votes will be cast and calculated
  - Dec 4 Board meeting will be presentation of results

E. Other business:

- n/a

F. Meeting Adjourned: 6:50pm

- a. Motion to adjourn: Ariana
- b. 2<sup>nd</sup>: Jim
- c. All in favor: 4 yes

G. Questions/Discussion

- a. Are there any policies/procedures in place already?
  - i. Waiting until new larger Board is formed; will be a task of board member

**Next Meeting:** Wednesday, November 6, 2019 | Work Session 5:30pm, Board Meeting 6:30 pm  
**Where:** Village Hall